## PAPER - I

**PART- B (EMPLOYABILITY SKILLS)**  
(Marks: 50)  
(For 2 Yr. Trades)  
SEMESTER - 1

Choose the correct answer:

<table>
<thead>
<tr>
<th>Question</th>
<th>Marks</th>
<th>Option A</th>
<th>Option B</th>
<th>Option C</th>
<th>Option D</th>
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<td>1</td>
<td>2</td>
<td>a</td>
<td>b</td>
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<td>6</td>
<td>2</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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Questions continued...

1. Which one is NOT a vowel?
   - A: a
   - B: e
   - C: i
   - D: d

2. Which one of the following is a good office etiquette?
   - A: One should dress formally
   - B: One should not be punctual to work
   - C: One should have fancy mobile ring tone
   - D: One should litter one's workplace

3. Rise and fall of pitch of voice is called....
   - A: vowel
   - B: intonation
   - C: consonant
   - D: pronunciation

4. Which one is a cardinal number?
   - A: One
   - B: Fifth
   - C: Eighth
   - D: Second

5. Which one is a "Do's" of discussion etiquettes?
   - A: Loose your temper
   - B: Listen to others
   - C: Talk about irrelevant details
   - D: Use impolite or rude language

6. Choose the correct response for the given question.
   "How have you been?"
   - A: Very well, And you?
   - B: Thank you. And you?
   - C: Same to you
   - D: On vacation. And you?
7. Fill in the blank with comparative adjective. "Your pencil is ............. than mine".
   A sharp
   B sharper
   C blunt
   D thick

8. Choose suitable "wh" word for the given sentence. " ................. animal do you like?"
   A Which
   B Why
   C Where
   D When

9. A resume should be .................
   A short and precise
   B fancy and colourful
   C having acronyms and abbreviation
   D having long and detailed information

10. Which one is a brain of computer?
    A Keyboard
    B CPU
    C Monitor
    D Hard disk

11. The expansion of RAM is .................
    A Read Access Memory
    B Random Access Memory
    C Random Addition Machine
    D Read Append Machine

12. In which orientation, the text is printed length wise?
    A Landscape
    B Margin
    C Portrait
    D Width

13. Which device is used to connect telephone line to a PC?
    A Modem
    B Monitor
    C Printer
    D Hard disk

16/12/21
8.4 - 10.3
TES
<p>| 14 | Marks : 2 | In Excel, the intersection of a row and column is called a .......... |
|    |          | A cell | B label | C square | D worksheet |
| 15 | Marks : 2 | Low level language is also called .......... |
|    |          | A source code | B middle ware | C machine language | D assembly language |
| 16 | Marks : 2 | Which one is a cyber crime? |
|    |          | A Sending email | B Online purchasing | C Online gambling | D Chatting with friends |
| 17 | Marks : 2 | Which one is a search engine? |
|    |          | A Flickr | B Hotmail | C Facebook | D Google |
| 18 | Marks : 2 | An illegal activity committed on the internet is called .......... |
|    |          | A virus | B cyber crime | C search engine | D social networking |
| 19 | Marks : 2 | What does “ASAP” stand for, in SMS language? |
|    |          | A As Silent As Probable | B As Soon As Probable | C As Soon As Possible | D As Simple As Possible |
| 20 | Marks : 2 | Intrinsic motivation is .......... |
|    |          | A short lived | B long lasting | C for money or reward | D to gain social acceptance |</p>
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| 21       | 2     | You withdraw Rs.500/- from an ATM. The ATM machine gives out Rs.5000/-. Which of the following would be ethically correct? | A: Make a complaint  
B: Take the money  
C: Drop the money near ATM  
D: Give the money to the poor |
| 22       | 2     | Which one is a good communication? | A: Message is clear and direct  
B: Message is ambiguous  
C: Sender attacks receiver  
D: Receiver doesn’t listen to sender |
| 23       | 2     | Goals are categorized as.......... | A: good and bad  
B: inner and outer  
C: intrinsic and extrinsic  
D: short term and long term |
| 24       | 2     | Dedication to a particular work is called...... | A: integrity  
B: confidence  
C: commitment  
D: intelligence |
| 25       | 2     | Which one is not an essential characteristic to achieve success? | A: Integrity  
B: Confidence  
C: Commitment  
D: Unethical work |