

PAPER - I (Fore Noon)

PART B

Time:-1 Hrs.

EMPLOYABILITY SKILLS

Total Marks : 50

1. Marks:2

Computer is made out of

-
- A Circuit diagram
B Software and programme
C Hardware and Software ✓
D Hardware and circuit

2. Marks :2

CPU stands for

- A Central programme unit
B Central processing unit ✓
C Central planning unit
D Central progress unit

3. Marks : 2

What is windows XP?

- A Operating system ✓
B Storage device
C Processor
D Output device

4. Marks : 2

The shortcut key for 'cut' the selected file is

- A Ctrl + A
B Ctrl + C
C Ctrl + X ✓
D Ctrl + V

5. Marks:2

The interconnecting of two or more computers in a single room is called as.....

- A LAN
B WAN ✓
C MAN
D CAN

6. Marks:2

Extension of word file is

- A .doc ✓
B .xls
C .text
D .ppt

7. Marks :2

Connections to the internet using phone line and a modem connections are called as

- A Broad band ✓
B dish
C digital
D dial-up

1. Marks:2

कम्प्यूटर से बनाया जाता है

-
- A सर्किट आरेख
B सॉफ्टवेयर और कार्यक्रम
C हार्डवेयर और सॉफ्टवेयर
D हार्डवेयर और सर्किट

2. Marks :2

CPU का मतलब है

- A केन्द्रीय कार्यक्रम इकाई
B सेण्ट्रल प्रोसेसिंग यूनिट
C केन्द्रीय योजना इकाई
D केन्द्रीय प्रगति इकाई

3. Marks : 2

windows XP क्या है ?

- A ऑपरेटिंग सिस्टम
B संग्रहण डिवाइस
C प्रोसेसर
D आउटपुट डिवाइस

4. Marks : 2

फाइल को चयन करने के लिए शॉर्टकट "की" चयनित फाइल है

- A Ctrl + A
B Ctrl + C
C Ctrl + X
D Ctrl + V

5. Marks:2

एक ही कमरे में दो या दो से अधिक कंप्यूटरों की परस्पर रूप में कहा जाता है

- A LAN
B WAN
C MAN
D CAN

6. Marks:2

शब्द फाइल का एक्सटेंशन है

- A .doc
B .xls
C .text
D .ppt

7. Marks :2

फोन लाइन और मॉडेम कनेक्शन का उपयोग करके इंटरनेट से कनेक्शन के रूप में कहा जाता है

- A ब्रॉड बैंड
B डिश
C डिजिटल
D डायल अप

8. **Marks :2**
Which type of modem is used to transmit the data signals through the air instead of using cables?
A External modem
B Internal modem ✓
C Wireless modem
D ADSL modem

9. **Marks :2**
Microsoft power point application is used to
A create the presentation ✓
B Write the programme ✓
C Prepare the worksheet
D prepare the document

10. **Marks :2**
The 'Undo' button on the quick access tool bar is used to
A save the changes in document
B delete the data from the document
C change the data in the passage
D reverse the last action. ✓

11. **Marks :2**
Fill in the blanks with suitable preposition from the given choices.
It was not possible all trainees to attend the classes yesterday
A - of
B for ✓
C to
D by

12. **Marks:2**
Choose an appropriate recommendation for the following problem.
Problem : The computer is very slow and takes time to complete any work.
A Get a new computer
B We should buy a new computer ✓
C New computer would be wonderful
D Old computer is still good.

8. **Marks :2**
कौन सा माडेम है जो बिना केबल से हवा के माध्यम से डाटा का संकेत संचारित करने के लिए प्रयोग किया जाता है?
A बाहरी माडेम
B अतिरिक्त माडेम
C वायरलेस माडेम
D रूडीसिअलमाडेम

9. **Marks :2**
माइक्रोसॉफ्ट पावर पॉइंट प्रयोग किया जाता है
A प्रसूति बनाने के लिए
B कार्यक्रम लिखने के लिए
C वर्कशीट तैयार करने के लिए
D डॉक्यूमेंट तैयार करने के लिए

10. **Marks :2**
त्वरित पहुँच उपकरण पट्टी पर 'पूर्वाव्रत करे' बटन की प्रयोग किया जाता है
A दस्तावेज़ में परिवर्तन करने के लिए
B दस्तावेज़ में डेटा हटाना
C मार्ग में डेटा बदलना
D अंतिम क्रिया को उल्टा करना

13. Marks :2

What does this SMS mean?

"R u de? C u 2 nite"

- A you rude and cute
- B Are you rude? I will cut you to down to size
- C Are you there? See you tonight ✓
- D Are you dear? There is a queue at night

14. Marks :2

Fill in the blanks with a suitable "wh" word for the given sentence.

----- are you living?

- A When
- B What
- C Where ✓
- D Why

15. Marks:2

Fill in the blanks with suitable tense verb.
Vinod the length of the table and noted it down

- A measure
- B will measure
- C shall measure
- D measured ✓

16. Marks:2

Which are among the following should NOT included in your job resume?

- A Your name
- B Your eating habits ✓
- C Your address
- D Your Qualification

17. Marks :2

"Hello Raj. This is Mohan. I received the book on Abdul Kalam by courier yesterday". In this conversation who is the receiver of the message?

- A Mohan ✓
- B Courier
- C Raj ✓
- D Abdul Kalam

18. Marks:2

What is the appropriate response for the following telephonic query?

Telephone operator: Hello, this is SVS Electronics. Can I help you?

- A When did you mail your resume yesterday
- B I like coffee, do you?
- C Yes, I am Karthik, I would like to speak to your M.D ✓
- D I finished my homework now

19. **Marks:2**

Identify the kind of communication used in the following.

"Please find the assignment attached"

- A memo
- B SMS
- C Telephone conversation
- D E-mail

20. **Marks:2**

You withdraw Rs.500/- at an ATM. The ATM machine gives out Rs.5000/- which of the following would be the effectively correct action?

- A Make a complaint at the nearest branch of the bank.
- B Take the money
- C Drop the money to the poor
- D Give the money to the poor

21. **Marks:2**

Which of the following is an achievable personal goal?

- A I want to become pilot (said by a child)
- B I want to become a superstar (said by a youngster)
- C I want to complete this project in two months (said by a student)
- D I want to buy a big house. (said by an Unemployed person)

22. **Marks :2**

What does "ASAP" stand for in SMS language?

- A As Silent As Probable
- B As Soon As Probable
- C As Soon As Possible
- D As simple As Possible

23. **Marks :2**

Which of the following is a long term goal?

- A Study for the exams
- B Become a manager in a big company
- C Complete a given homework
- D Complete the diploma course successfully

24. **Marks :2**

Which sentence expresses your agreement in a group discussion?

- A Let me try to understand your view
- B Personally I don't think it is like that
- C I accept your view point on this issue
- D Yes, but people don't actually do such things.

25. **Marks :2**

What is the problem with the following message?

"A meeting is called to discuss the function on October 18,2013"

- A The message threatens the receiver
- B The message is over emotional
- C The message is Judgemental
- D The message is ambiguous